

DATE OF MEETING: December 14, 2017

LOCATION: Saskatoon City Hospital Boardroom (701 Queen Street, Saskatoon)

Authority Members: R.W. (Dick) Carter (Chairperson), Judy Davis (via teleconference), Grant Kook (Vice-Chairperson), Brenda Abrametz, Marilyn Charlton, Rob Pletch, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootoosis, Tom Zurowski and Max Hendricks (Ex Officio).

Administrative Staff: Scott Livingstone (CEO), Suann Laurent (COO), Beth Vachon (VP Quality, Safety & Strategy) Lori Frank (Executive Director Governance & Policy), Corey Miller (VP Provincial Programs), Dr. Susan Shaw (Chief Medical Officer) and Denni Wood (Recorder).

1.0 Call to Order

- Chairperson, Mr. R.W. Carter, called the public meeting of the Saskatchewan Health Authority (Authority) to order at 13:18 hours.
- R.W. Carter welcomed members of the public, introduced Authority members and the CEO and explained the meeting protocols.

2.0 Approval of Agenda

SHA #15-17 [Carried]. Moved by Marilyn Charlton and seconded by Dr. Janet Tootoosis that: the meeting agenda be approved, as amended.

- Community Lab Contract Approval was added as item #7.0.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist Reminder

- The Board was reminded of the ethical decision making checklist.

5.0 CEO Update

- S. Livingstone gave a verbal update to the Board which included an overview of activities since the Saskatchewan Health Authority was formed.

6.0 Practitioner Staff Bylaws

6.1 Delegation of CMO

- The Authority agreed to delegate appointments and uncontested reappointments to the Chief Medical Officer and establish a subcommittee of the Board to hear contested reappointments, appeals and review hearings.
- The following motions were brought forward:

SHA #16-17 [Carried]. Moved by Rosalena Smith and seconded by Grant Kook that: the Saskatchewan Health Authority delegates appointments and uncontested reappointments processes to the Chief Medical Officer; and the Authority establish a subcommittee of the Authority to hear contested reappointments, appeals and review hearings.

SHA #17-17 [Carried]. Moved by Tom Zurowski and seconded by Rosalena Smith that: the subcommittee of the Authority that will hear contested reappointments, appeals and review hearings, will be comprised of Grant Kook as Committee Chairperson, Brenda Abrametz, Marilyn Charlton, Dr. Janet Tootoosis and Rob Pletch.

6.2 60-day Extension Request

- Dr. S. Shaw requested that the Board support a request to the Ministry for an extension of the time frame for various items in the Practitioner Staff Bylaws.
- The following motion was brought forward:

SHA #18-17 [Carried]. Moved by Dr. Janet Tootoosis and seconded by Brenda Abrametz that: the Saskatchewan Health Authority supports requesting from the Ministry an extension of the time frame to establish the Provincial Practitioner Advisory Committee, the Bylaws and Rules Review Committee and the Practitioner Staff Review Panel from 30 days to 90 days.

7.0 Lab Contract Review

- C. Miller provided an overview of the Request for Proposal process.
- The following motion was brought forward:

SHA #19-17 [Carried]. Moved by Tom Zurowski and seconded by Rob Pletch that: the Saskatchewan Health approves LifeLabs be awarded a 7-year contract with the option to extend for an additional 3 years; and delegates the authority to execute the contract and develop an agreement to the Chief Executive Officer.

8.0 Bank Signatories Review

- The Authority agreed to an interim plan for bank signatories, as well as, the long term plan to consolidate bank accounts.
- The following motion was brought forward:

SHA #20-17 [Carried]. Moved by Tom Zurowski and seconded by Rob Pletch that: the Saskatchewan Health approves the following:

a) Support an interim phased approach for switching banking authorizations, particularly;

i) Allow existing signatories from the former health regions, who have continued their employment with the Saskatchewan Health Authority, to continue to be utilized for cheque signing purposes; until such time as the legal paperwork is completed and processes are set up to implement new signatories (example - electronic signature plates) as per ii) below.

ii) Allow existing staff from the former health regions, who have continued employment with the Saskatchewan Health Authority, to continue to have access to accounts for on-going operational purposes.

b) As the new banking signing authorizations are put in place, the Board resolves that any two of the Chief Executive Officer, Vice President Finance and Chief Financial Officer, Chief Operating Officer or the Chairperson, will be duly authorized to sign cheques for and on behalf of the SKHA, with the exception of those accounts that only utilizes manual cheques. These accounts are typically for resident or community trusts and the signing authorizations on these should continue to be existing local staff set up under the former RHAs.

c) Effective with the date of these Board resolutions, the Board resolves that all new and/or renewal banking agreements, and borrowing documents of any kind be executed by any two of Chief Executive Officer, Vice President Finance and Chief Financial Officer or Chief Operating Officer.

9.0 Board Remuneration Approval

- The Authority agreed to reduce their remuneration by 3.5% due to the financial situation of the province and the fact that the Crown Boards have reduced their remuneration by 3.5%.
- The following motion was brought forward:

SHA #21-17 [Carried]. Moved by Marilyn Charlton and seconded by Grant Kook that: the Saskatchewan Health Authority approved to reduce their quarterly retainer and committee meeting remuneration by 3.5 percent effective December 4, 2017.

10.0 Consent Items

10.1 December 4, 2017 Special Public Meeting Minutes

SHA #16-17 [Carried]. Moved by Dr. Janet Tootoosis and seconded by Brenda Abrametz that: the Saskatchewan Health Authority approves the consent item as presented.

11.0 Other Business

- No other business items were brought forward.

12.0 Meeting Evaluation

- There was no feedback.

13.0 Motion to Adjourn

SHA #17-17 [Carried]. Moved by Grant Kook that: the public meeting of the Saskatchewan Health Authority of December 14, 2017 be adjourned at 13:42 hours.

APPROVED THIS 28th day of February, 2018.