

DATE OF MEETING: February 28, 2018

LOCATION: Saskatoon City Hospital Boardroom (701 Queen Street, Saskatoon)

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Judy Davis (via teleconference), Brenda Abrametz, Marilyn Charlton, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootoosis, Tom Zurowski. Regrets: Rob Pletch, and Max Hendricks (Deputy Minister of Health).

Administrative Staff: Scott Livingstone (CEO), Suann Laurent (COO), Susan Shaw (CMO), Beth Vachon (VP Quality, Safety & Strategy), Robbie Peters (VP Finance & Authority Chief Financial Officer, Corey Miller (VP Provincial Programs), Mike Northcott (Chief Human Resources Officer), Lori Frank (Executive Director Governance & Policy) Kim McKechney (Executive Director Community Engagement & Communications, Heather Gilkinson (Recorder).

1.0 Call to Order

- Chairperson, Mr. R.W. Dick Carter, called the public meeting of the Saskatchewan Health Authority (SHA) to order at 14:30 hours.
- No members of the public were in attendance.

2.0 Approval of Agenda

SHA #24-18 [Carried]. Moved by M. Charlton and seconded by T. Zurowski that the Agenda and Consent Items including previous Meeting Minutes of December 14, 2017 and Practitioner Staff Bylaws- Extension Request Feedback, be approved.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist Reminder

- The Board was reminded of the ethical decision making checklist.

5.0 Reports

5.1 Chairperson's Report

- R.W. (Dick) Carter tabled the Chairperson's Report.

5.2 CEO's Report

- S. Livingstone provided a brief overview of Saskatchewan Health Authority's activities since the December 14, 2017 Board Meeting.

5.2 CMO's Report

- Dr. S. Shaw tabled the CMO's Report.

6.0 Board Committee Reports

6.1 Audit, Finance & Risk Committee (AFRC)- January 22, 2018 and February 14, 2018 Reports.

- The following motions were brought forward:

SHA #25-18 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the recommendation from the Audit, Finance & Risk Committee to accept management's position on required decision papers for contractual rights, related parties' disclosure, inter-entity transactions, financial reporting periods, affiliate treatment and multi-employer pension plans.

SHA #26-18 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the recommendation of the Audit, Finance & Risk Committee to accept management's selection of accounting policies to use in the completion of the 2017-2018 fiscal year audit for capital threshold, depreciation, and inventory methods.

SHA #27-18 [Carried]. Moved by J. Davis and seconded by R. Smith that: the Saskatchewan Health Authority approve the letter as recommended by the Audit, Finance & Risk Committee in response to the audit fraud questions posed by the Office of the Provincial Auditor and have the letter signed by the Chairperson.

6.2 Quality & Safety Committee- February 8, 2018 Report

- No motions were brought forward at this time.

6.3 Governance & Human Resources Committee- February 21, 2018 Report

- The following motions were brought forward:

SHA #28-18 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the Saskatchewan Health Authority approve the draft Terms of Reference for the Governance & Human Resources Committee.

SHA #29-18 [Carried]. Moved by J. Davis and seconded by G. Kook that: the Saskatchewan Health Authority approve the recommendation from the Governance & Human Resources Committee outlining the Foundation Events and Fundraising Activities process on the condition that the Foundations will only expense Saskatchewan Health Authority for the costs incurred.

6.4 Board Practitioner Hearing Committee- February 16, 2018 Report

- The following motions were brought forward:

SHA #30-18 [Carried]. Moved by G. Kook, seconded by J. Davis that: the Saskatchewan Health Authority approve that the committee name change from Board Review Committee to Board Practitioner Hearing Committee.

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SHA #31-18 [Carried]. Moved by G. Kook, seconded by R. Smith that: the Saskatchewan Health Authority approve the draft Terms of Reference for the Board Practitioner Hearing Committee with amendments, including the addition of R.W. (Dick) Carter as a member.

7.0 Business Arising from Minutes

- No other business arose from the minutes.

7.1 Review Action Items List

- All Action Items were completed.
- It was noted that the Audit, Finance & Risk Committee will conduct a further review of the Business Management System prior to it coming back to Saskatchewan Health Authority for approval.

ACTION ITEM: The Business Management System be referred to the Audit, Finance & Risk Committee for further review.

8.0 Other Business- Work Plan

SHA #32-18 [Carried]. Moved by J. Davis, seconded by B. Abrametz that: the SHA approve the 2018/2019 Board Work Plan.

9.0 Meeting Evaluation

- No new feedback was provided.

10.0 Next Public Meeting

- Next board meeting will occur April 25, 2018 at Saskatoon City Hospital in Room 1911.

11.0 Motion to Adjourn

SHA #33-18 [Carried]. Moved by Grant Kook that: the public meeting of the Saskatchewan Health Authority of February 28, 2018 be adjourned at 15:03 hours.