

SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING

DATE OF MEETING: May 29, 2019

TIME: 2:45 pm – 3:30 pm

LOCATION: Saskatoon City Hospital Rependa Room 1911 (701 Queen Street, Saskatoon)

Authority Members: R.W. (Dick) Carter (Chairperson), Brenda Abrametz, Marilyn Charlton, Judy Davis, Rob Pletch, Dr. Preston Smith, Dr. Janet Tootoosis and Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Kim McKechney (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

Regrets: Grant Kook (Vice-Chairperson), Rosalena Smith, Max Hendricks (Deputy Minister of Health) (Ex Officio) and Dr. Susan Shaw (Chief Medical Officer).

1.0 Call to Order

1.1 Welcome Guests

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 2:44 pm.

1.2 Introduction of Board Members and Chief Executive Officer

- The Board and administrative staff introduced themselves.

1.3 Explain Meeting Protocols

- R.W. Carter explained the Public meeting protocols to the members of the public.

2.0 Approval of Agenda and Consent Items

2.1 Previous Meeting Minutes from February 20, 2019

2.2 Previous Meeting Minutes from April 25, 2019

2.3 Business Arising from the Minutes

2.4 Audit, Finance & Risk Committee Terms of Reference

2.5 Quality & Safety Committee Terms of Reference

SHA #17-19 [Carried]. Moved by T. Zurowski and seconded by R. Pletch that: the agenda and minutes of February 20, 2019 and April 25, 2019 be approved.

SHA #18-19 [Carried]. Moved by R. Pletch and seconded by M. Charlton that: the Saskatchewan Health Authority Board approve the Audit, Finance & Risk Committee Terms of Reference and the Quality & Safety Committee Terms of Reference.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Reports

5.1 Chairperson's Report

- Chairperson R.W. Carter tabled the Chairperson's Report. A brief verbal update was provided.

5.2 CEO's Report

- S. Livingstone provided an overview of the CEO's Report. Key highlights included updates on The Truth and Reconciliation Commission commitment signing, the North Battleford Hospital opening, budget enhancing mental health services, the Jim Pattison Children's Hospital (JPCH) and recognition of Dr. Susan Shaw receiving the Chris Carruthers Award for Excellence in Medical Leadership from the Canadian Society of Physician Leaders (CSPL).

5.3 Chief Medical Officer's (CMO's) Report

- B. Vachon presented the CMO's Report on behalf of Dr. S. Shaw which included an update on the practitioner staff appointments.

5.3.1 Practitioner Staff Review Panel Chairperson & Vice-Chairperson Recommendations

- B. Vachon informed the Board that the Practitioner Staff Review Panel has now been established and a chairperson and vice-chairperson will need to be appointed.
- The following motion was brought forward:

SHA #19-19 [Carried]. Moved by Dr. J. Tootoosis and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve Dr. Darcie McGonigle as the Practitioner Staff Review Panel Chairperson and Mr. Gerald Tegart as Vice-Chairperson for a one year term.

6.0 Quality Update

6.1 Board Monitoring – Visibility Wall Update

- S. Livingstone reviewed the visibility wall with the Board. This comprised a verbal update on the 2019-20 metrics.

7.0 Strategy Update

- B. Vachon updated the Board on the strategic planning process for 2018-19 as well an outline of the strategic and operational priorities for 2019-20 and the processes to deploy them.

8.0 Committee and Board Member Reports

8.1 Audit, Finance & Risk Committee (AFRC)

8.1.1 Report from May 22, 2019

- J. Davis, Committee Chairperson, provided her report to the Board.
- The following motions were brought forward:

SHA #20-19 [Carried]. Moved by J. Davis and seconded by R. Pletch that: the Saskatchewan Health Authority Board approve the Audit, Finance & Risk Committee Report from May 22, 2019.

8.1.2 Risk Management – Risk Appetite Statement

- R. Peters presented the Risk Appetite Statement to the Board. The Board accepted the Risk Appetite Statement as presented.
- The following motion was brought forward:

SHA #21-19 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the Saskatchewan Health Authority Board approve the Saskatchewan Health Authority Risk Appetite Statement.

8.1.3 2018-19 Audited Financial Statements

- R. Peters reviewed the draft 2018-19 audited consolidated financial statements with the Board which highlighted the move to full Public Sector Accounting Standards (PSAS) as of April 1, 2018 and that the statements are prepared on a consolidated basis.
- R. Peters indicated that the SHA audited financial statements will be made publicly available in the annual report in July.
- The following motion was brought forward:

SHA #22-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve the draft audited consolidated financial statements for the year ended March 31, 2019, subject to there being no significant changes from the final reviews of the Provincial Auditor and Ministry of Finance, to the draft statements presented to the Board on May 29, 2019.

8.1.4 2019-20 Operating Budget and Capital Expenditure Plan

- R. Peters presented the 2019-20 Capital Expenditure Plan to the Board. He noted that the details of the Capital Expenditure Plan and the Budget Plan were discussed at the AFRC.
- The following motion was brought forward:

SHA #23-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve the 2019-20 Capital Expenditure Plan as presented.

- R. Peters presented the 2019-20 Budget Plan to the Board which included an overview of the budgeted operating revenue, expenditures, a summary of the Plan, focus areas for financial management and risks and pressures to achieving the budget.
- The following motion was brought forward:

SHA #24-19 [Carried]. Moved by J. Davis and seconded by R. Pletch that: the Saskatchewan Health Authority Board approve the 2019-20 Budget Plan as presented.

8.1.5 2019-20 Business Plan

- B. Vachon presented the 2019-20 Business Plan to the Board. She explained the planning process and confirmed that the AFRC reviewed the Plan and had a chance to provide feedback.
- The following motion was brought forward:

SHA #25-19 [Carried]. Moved by J. Davis and seconded by B. Abrametz that: the Saskatchewan Health Authority Board adopt the 2019-20 Business Plan.

8.2 Quality & Safety Committee (QSC)

8.2.1 Report from May 7, 2019

- B. Abrametz provided a brief overview of the report from the May 7, 2019 QSC meeting.
- The following motion was brought forward:

SHA #26-19 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootosis that: the Saskatchewan Health Authority Board approve the Quality & Safety Committee meeting Report from May 7, 2019.

8.2.2 Safety Charter

- B. Abrametz presented the Safety Charter to the Board.
- The following motion was brought forward:

SHA-NP #27-19 [Carried]. Moved by B. Abrametz and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve the Safety Charter and authorize R.W. (Dick) Carter and Scott Livingstone to sign it on behalf of the Saskatchewan Health Authority.

8.3 Governance & Human Resources Committee (GHRC)

8.3.1 Report from February 14, 2019

8.3.2 Report from March 27, 2019

- R. Pletch provided an overview of the reports from February 14 and March 27, 2019 meetings.

8.3.3 2019-20 CEO Accountability Agreement

- R. Pletch brought forward the following motion:

SHA-NP #28-19 [Carried]. Moved by R. Pletch and seconded by M. Charlton that: the Saskatchewan Health Authority Board approve the Governance & HR Committee meeting Reports from February 14 and March 27, 2019 and that they approve the 2019-20 CEO Accountability Agreement.

9.0 Next Public Meeting

- The next meeting will take place on Thursday, June 27, 2019 via teleconference.

10.0 Motion to Adjourn

SHA #29-19 [Carried]. Moved by T. Zurowski that: the public meeting of the Saskatchewan Health Authority be adjourned at 3:30 pm.

11.0 Questions from the Public in Attendance

- A member of the public asked if it was only going to be Mr. Livingstone that would be attending the media scrum. Mr. Carter confirmed that he would be in attendance as well. The same person then asked if any other Board members would be in attendance. Mr. Carter indicated that he would be the only Board member at the media scrum.