

SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING

DATE OF MEETING: February 26, 2020

TIME: 1:00 pm – 2:24 pm

LOCATION: Saskatoon City Hospital, Rependa Room 1911 (701 Queen Street, Saskatoon)

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Marilyn Charlton, Judy Davis (via teleconference), Rob Pletch (via teleconference), Rosalena Smith, Dr. Janet Tootoosis and Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Dr. Susan Shaw (Chief Medical Officer), Kim McKechny (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

Guests: Brenda Andreas (Patient Family Advisor) and Felecia Watson (Executive Director, Patient and Client Experience).

Regrets: Brenda Abrametz, Dr. Preston Smith and Max Hendricks (Deputy Minister of Health) (Ex Officio).

1.0 Call to Order

1.1 Welcome Guests

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 1:00 pm.

1.2 Introduction of Board Members and Chief Executive Officer

- The Board and administrative staff introduced themselves.

1.3 Explain Meeting Protocols

- R.W. Carter explained the meeting protocols to the members of the public.

2.0 Approval of Agenda and Consent Items

2.1 Previous Meeting Minutes from November 20, 2019

2.2 Business Arising from the Minutes

SHA #01-20 [Carried]. Moved by T. Zurowski and seconded by R. Smith that: the agenda of February 26, 2020 and the minutes of November 20, 2019 be approved.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Patient Story

- B. Vachon introduced Brenda Andreas who is a patient family advisor with the SHA. Brenda shared her journey as a patient family advisor: From Advocacy to Partnership which emphasized the importance of collaboratively engaging with patients, using Patient & Family Centered Care as a guiding principle when building the SHA and the commitment to be Accreditation “ready” at all times.
- The Board asked questions and management responded.
- The Board thanked Ms. Andreas for sharing her story.

6.0 Patient Family Advisor Showcase

- F. Watson showcased the Patient & Client Experience portfolio and the role of Patient Family Advisors.
 - Key highlights were overviews of the portfolio, Patient and Family Centred Care, Accreditation & People Centred Care and patient family advisors.

7.0 Reports

7.1 Chairperson’s Report

- Chairperson R.W. Carter tabled the Chairperson’s Report. A brief verbal update was provided.

7.2 Chief Executive Officer’s (CEO’s) Report

- S. Livingstone provided an overview of the CEO’s Report.
- Highlights included:
 - a brief update on the Accreditation Canada survey;
 - a long term care team in Yorkton is receiving an award from HealthCareCAN;
 - the introduction of Vanessa’s law; and
 - progress on the SHA’s commitments to the Calls to Action outlined by the Truth and Reconciliation Commission.

7.3 Chief Medical Officer’s (CMO’s) Report

- Dr. S. Shaw presented the CMO’s Report, which included updates on the practitioner staff appointment and physician leadership structure.

8.0 Quality Update

8.1 Key Performance Indicators

- B. Vachon outlined the key performance indicators, developed in consultation with the Quality and Safety Committee members that the Board would monitor on a quarterly basis.
- The following motion was brought forward:

SHA #02-20 [Carried]. Moved by R. Smith and seconded by M. Charlton that: the Saskatchewan Health Authority receive quarterly reporting on the following key performance indicators:

1. Emergency Department Wait Times
2. Alternate Level of Care Days
3. Organ Donation Rate
4. Mental Health Readmissions
5. Provincial Approach to Opioids (not yet available)
6. Rate of Falls Causing Harm

7. Medication Reconciliation
8. Critical Incidents (not yet available)
9. Client Concerns (not yet available)
10. Staff Safety (WCB Claims)
11. First Nations Health Disparities (not yet available)
12. Network Development Update (not yet available)

9.0 Strategy Update

- B. Vachon provided a strategy update including work with the Ministry of Health to finalize the 2020/21 Health System Plan and develop the 4-5 year Health System strategic plan.

10.0 Committee and Board Member Reports

10.1 Audit, Finance & Risk Committee (AFRC)

10.1.1 Report from February 5, 2020

- J. Davis, Committee Chairperson, provided her report to the Board.
- The following motion was brought forward:

SHA #03-20 [Carried]. Moved by J. Davis and seconded by R. Smith that: the Saskatchewan Health Authority approve the Audit, Finance & Risk Committee Report from February 5, 2020.

10.1.2 Annual Approval of Designated Assets

- J. Davis brought forward the following motion:

SHA #04-20 [Carried]. Moved by J. Davis and seconded by R. Smith that: the Saskatchewan Health Authority designate the following assets as of March 31, 2020:

- Government transfers for tangible capital assets – unspent Ministry of Health and Alberta Health Services capital funding to allow for the renewal and replacement of equipment, buildings, and building service equipment;
- Donations – unspent funds received as donations in the name of specific facilities or programs, however not with external restrictions attached; and
- Canadian Mortgage and Housing Corporation (CMHC) Reserves – replacement reserves maintained as a condition of receiving subsidy assistance from CMHC.

10.1.3 Provincial Auditor's Annual Audit Plan Approval

- J. Davis reviewed aspects of the Office of the Provincial Auditor's Annual Audit Plan for the SHA's integrated audit for the year ended March 31, 2020 with the Board.
- The following motion was brought forward:

SHA #05-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the Office of the Provincial Auditor's Annual Audit Plan for the SHA's integrated audit for the year ended March 31, 2020.

10.1.4 2020/21 Internal Audit Work Plan Approval

- J. Davis brought forward the following motion:

SHA #06-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the Internal Audit work plan for the year ended March 31, 2021.

10.2 Quality & Safety Committee (QSC)

10.2.1 Report from January 28, 2020

- Dr. J. Tootoosis provided an overview of the report from the January 28, 2020 QSC meeting.
- The following motion was brought forward:

SHA #07-20 [Carried]. Moved by Dr. J. Tootoosis and seconded by G. Kook that: the Saskatchewan Health Authority approve the Quality & Safety Committee Report from January 28, 2020.

10.2.2 Accreditation Canada Update

- F. Watson updated the Board on the 2019 Accreditation Canada survey including an overview of the Accreditation survey process, SHA results from the final report, required follow-up reporting in April & October 2020, key themes gleaned from the report and the 2020 survey planning underway.

10.3 Governance & Human Resources Committee (GHRC)

10.3.1 Report from December 11, 2019

- R. Pletch provided an overview of the report from the December 11, 2019 meeting.
- The following motion was brought forward:

SHA #08-20 [Carried]. Moved by R. Pletch and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve the Governance & Human Resources Committee Report from December 11, 2019.

10.3.2 Governance Charter

- R. Pletch provided an overview of the revisions made to the Governance Charter with the Board.
- The following motion was brought forward:

SHA #09-20 [Carried]. Moved by R. Pletch and seconded by M. Charlton that: the Saskatchewan Health Authority to approve the revisions made to the Governance Charter.

10.4 Practitioner Liaison Committee (PLC)

10.4.1 Report from February 4, 2020

- R.W. Carter provided a brief overview of the report from the February 4, 2020 PLC meeting.
- The following motion was brought forward:

SHA #10-20 [Carried]. Moved by R.W. Carter and seconded by G. Kook that: the Saskatchewan Health Authority approve the Practitioner Liaison Committee Report from February 4, 2020.

11.0 Next Public Meeting

- The next public meeting will take place on Friday, May 29, 2020 at Saskatoon City Hospital (Room 1911).

12.0 Motion to Adjourn

SHA #11-20 [Carried]. Moved by Dr. J. Tootosis that: the public meeting of the Saskatchewan Health Authority be adjourned at 2:24 pm.

13.0 Questions from the Public in Attendance

- Members of the public in attendance were news agency reporters. Questions were asked and were responded to by the Board and Management as appropriate.