

SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING

DATE OF MEETING: May 29, 2020

TIME: 2:02 pm – 3:32 pm

LOCATION: Via Webex and Teleconference

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Brenda Abrametz, Marilyn Charlton, Judy Davis, Rob Pletch, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootoosis and Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Dr. Susan Shaw (Chief Medical Officer), Kim McKechny (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

Guests: Donna McLeod (Coordinator, SHA Patient and Family Centred Care), Sue Nimegeers (Patient Story-Family member) and Andrew Will (Vice President, Infrastructure, Information and Support).

Regrets: Max Hendricks (Deputy Minister of Health) (Ex Officio).

1.0 Call to Order

1.1 Welcome Guests

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 2:02 pm.

1.2 Introduction of Board Members and Chief Executive Officer (CEO)

- R.W. Carter introduced the Board and CEO.

1.3 Explain Meeting Protocols

- R.W. Carter explained the meeting protocols to the members of the public.

2.0 Approval of Agenda and Consent Items

SHA #12-20 [Carried]. Moved by T. Zurowski and seconded by Dr. J. Tootoosis that: the agenda of May 29, 2020 be approved.

2.1 Previous Meeting Minutes from February 26, 2020

SHA #13-20 [Carried]. Moved by R. Smith and seconded by R. Pletch that: the minutes February 26, 2020 be approved.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Patient Story

- B. Vachon introduced Sue Nimegeers who presented her family's story to the Board.
- The patient story outlined the importance of:
 - Patient and family centered care during the COVID-19 pandemic; and
 - Family involvement at the end of life care setting.
- The Board thanked Ms. Nimegeers for sharing her family's story.

6.0 Reports

6.1 Chairperson's Report

- Chairperson R.W. Carter tabled the Chairperson's Report. A brief verbal update was provided.

6.2 Chief Executive Officer's (CEO's) Report

- S. Livingstone provided an overview of the CEO's Report. An update on COVID-19 pandemic planning was provided including a video.

6.3 Chief Medical Officer's (CMO's) Report

- Dr. S. Shaw presented the CMO's Report, which included updates on the practitioner staff appointments.

6.3.1 Practitioner Staff Review Panel Chairperson & Vice-Chairperson Recommendations

- Dr. S. Shaw confirmed that the current Chairperson, Dr. Darcie McGonigle, and Vice-Chairperson, Mr. Gerald Tegart, are willing to be re-appointed for an additional one-year term.
- The following motion was brought forward:

SHA #14-20 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootosis that: the Saskatchewan Health Authority approve the re-appointments of Dr. Darcie McGonigle as Chairperson and Mr. Gerald Tegart as Vice-chairperson of the Practitioner Staff Review Panel for an additional one-year term.

7.0 Quality Update

7.1 Key Performance Indicators

- S. Livingstone discussed the Key Performance Indicators. Due to ongoing work on the COVID-19 pandemic planning the management team is unable to provide an update on the Key Performance Indicators at this time. A more in depth update will be provided at the August Board meeting.

8.0 Strategy Update

- B. Vachon provided a strategy update which included aligning work in the midst of the pandemic. The work is currently on hold due to work on the COVID-19 pandemic planning. A further update will be provided at the August Board meeting.

9.0 Committee and Board Member Reports

9.1 Audit, Finance & Risk Committee (AFRC)

9.1.1 Report from May 20, 2020

- J. Davis, Committee Chairperson, provided her report to the Board.

9.1.2 2019/20 Audited Financial Statements

- R. Peters presented the 2019/20 Audited Financial Statements.
- The following motion was brought forward:

SHA #15-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approves the consolidated audited financial statements for the year ended March 31, 2020, subject to approval of the financial statements by Treasury Board and subject to any significant changes that management may bring back to the Committee.

9.1.3 2020/21 Budget Plan and 2020/22 Capital Expenditure Plans

- Andrew Will joined for item number 9.1.3.
- R. Peters presented the 2020/21 Budget Plan to the Board indicating that the budget is prepared on a consolidated basis and consists of SHA operating budget, SHA capital budget and 3sHealth operating and capital budgets which included new initiatives and total budgeted operating revenue and expenditures after balancing strategies.
- The following motion was brought forward:

SHA #16-20 [Carried]. Moved by J. Davis and seconded by R. Smith that: the Saskatchewan Health Authority approve the 2020/21 Budget Plan.

- A. Will and R. Peters presented the 2020/21 Capital Expenditure Plan. Highlights included, capital overview, plan objectives and overview, capital infrastructure budget and major capital projects expenditure plan.
- The following motions were brought forward:

SHA #17-20 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the Saskatchewan Health Authority approve the 2020/21 Capital Expenditure Plan.

- A. Will provided an overview of the recently announced notional 2020/21 Government Economic Stimulus package through SaskBuilds.
- A. Will and R. Peters presented the notional 2021/22 Capital Expenditure Plan. Focusing on an overview of the plan, capital infrastructure expenditure plan and capital equipment expenditure plan. This included an overview of the notional 2021/22 government economic stimulus capital expenditure plan.
- The following motions were brought forward:

SHA #18-20 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the Saskatchewan Health Authority approve the notional 2020/21 Economic Stimulus Capital Expenditure Plan, pending government budget appropriation and approval of planned expenditures.

SHA #19-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the notional 2021/22 Capital Expenditure Plan, pending government budget appropriation and approval of planned expenditures.

SHA #20-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the Audit, Finance & Risk Committee Report from May 20, 2020.

9.1.4 2020/21 Business Plan

- B. Vachon provided an update on the 2020/21 Business Plan process to date. Due to ongoing work on the COVID-19 pandemic planning, the 2020/21 Business Plan is on hold.

9.2 Quality & Safety Committee (QSC)

9.2.1 Report from May 5, 2020

- B. Abrametz provided an overview of the report from the May 5, 2020 QSC meeting.

9.2.2 Safety Charter Approval

- B. Vachon provided background on the Safety Charter for annual Board review and approval.
- The following motions were brought forward:

SHA #21-20 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootoosis that: the Saskatchewan Health Authority continue to support the Safety Charter as approved by the Board on May 29, 2019.

SHA #22-20 [Carried]. Moved by B. Abrametz and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the Quality & Safety Committee Report from May 5, 2020.

9.3 Governance & Human Resources Committee (GHRC)

9.3.1 Report from March 25, 2020

9.3.2 Report from April 23, 2020

- R. Pletch provided an overview of the reports from the March 23, and April 25, 2020 meeting.

9.3.3 Review of Vision, Mission, Values

- R. Pletch brought the following motion forward:

SHA #23-20 [Carried]. Moved by R. Pletch and seconded by J. Davis that: the Saskatchewan Health Authority continues to support the current Vision, Mission, and Values, as well as our commitment to a philosophy of Patient and Family Centred Care, as approved by the Board in October 2018.

9.3.4 2020/21 CEO Accountability Agreement Approval

- R. Pletch brought the following motion forward:

SHA #24-20 [Carried]. Moved by R. Pletch and seconded by B. Abrametz that: the Saskatchewan Health Authority approve the 2020/21 CEO Accountability Agreement.

9.3.5 Interim Practitioner Staff Bylaws Approval

- Dr. S Shaw provided context regarding the process of the Interim Practitioner Staff Bylaws review process.
- The following motions were brought forward:

SHA #25-20 [Carried]. Moved by R. Pletch and seconded by J. Davis that: the Saskatchewan Health Authority approve the amendments to the Interim Practitioner Staff Bylaws.

SHA #26-20 [Carried]. Moved by R. Pletch and seconded by T. Zurowski that: the Saskatchewan Health Authority Board approve the Governance & Human Resources Committee Reports from March 23, 2020 and April 25, 2020.

10.0 Next Meeting Date

- Special Public Meeting, June 26, 2020, 9:00 am – 10:00 am.

11.0 Motion to Adjourn

SHA #27-20 [Carried]. Moved by R. Pletch that: the public meeting of the Saskatchewan Health Authority be adjourned at 3:32 pm.

12.0 Questions from the Public in Attendance

- Members of the public in attendance were news agency reporters. Questions were asked and were responded to by the Board and Management as appropriate.