

SASKATCHEWAN HEALTH AUTHORITY PUBLIC BOARD MEETING

DATE OF MEETING: March 2, 2022

TIME: 1:30 pm – 2:18 pm

LOCATION: Via Webex and Teleconference

Authority Members: Arlene Wiks (Chairperson), Tyler Bragg (Vice-chairperson), Brenda Abrametz, David Fan, Gillis Lavalley, Gary Zabos, Q.C. and Tom Zurowski.

Administrative Staff: Andrew Will (Interim Chief Executive Officer), Derek Miller (Interim Chief Operating Officer), Robbie Peters (Vice President, Finance & Chief Financial Officer), Dr. Susan Shaw (Chief Medical Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

Regrets: Marilyn Charlton, Rosalena Smith, Max Hendricks (Deputy Minister of Health) (Ex Officio) and Kim McKechny (Vice President, Community Engagement & Communications).

1.0 Call to Order

1.1 Welcome Guests

- Chairperson, A. Wiks, called the public meeting of the Saskatchewan Health Authority (SHA) to order at 1:30 pm.

1.2 Introduction of Board Members and Interim Chief Executive Officer (CEO)

- A. Wiks introduced the Board and Interim CEO.

1.3 Explain Meeting Protocols

- A. Wiks explained the meeting protocols to the members of the public in attendance via Webex.

2.0 Approval of Agenda and Consent Items

2.1 Approval of Agenda

- The following motion was brought forward:

SHA #01-22 [Carried]. Moved by T. Bragg and seconded by T. Zurowski that: the agenda of March 2, 2022 be approved.

2.2 Approval of Consent Items

2.2.1 Previous Meeting Minutes – December 8, 2021

- The following motion was brought forward:

SHA #02-22 [Carried]. Moved by G. Lavalley and seconded by G. Zabos, Q.C. that: the consent items be approved.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist Reminder

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Reports

5.1 Chairperson's Report

- Chairperson, A. Wiks, provided a verbal update.
- A. Wiks thanked healthcare workers for all their hard work and continued effort throughout the pandemic.

5.2 Interim Chief Executive Officer's (CEO's) Report

- A. Will presented the Interim CEO report which included updates on the COVID-19 pandemic and recent staff appointments.

5.3 Chief Medical Officer's (CMO's) Report

- Dr. S. Shaw presented the CMO's Report. The report included updates on practitioner staff appointments.

6.0 Quality Update

6.1 Key Performance Indicators

- B. Vachon provided an update on the key performance indicators process and confirmed that a draft set of key performance indicators will be brought forward to the May meeting for review and endorsement.

7.0 Strategy Update

- A. Will gave an update on the strategic plan including COVID-19, expansion of services and capital projects planning.

8.0 Committee and Board Member Reports

8.1 Audit, Finance & Risk Committee (AFRC)

- T. Zurowski, AFRC Chairperson, provided an update from the February 16, 2022 AFRC meeting.

8.1.1 2022-23 Internal Audit Charter Approval

- T. Zurowski provided background regarding the Internal Audit Charter.
- The following motion was brought forward:

SHA #03-22 [Carried]. Moved by T. Zurowski and seconded by T. Bragg that: the Saskatchewan Health Authority provides continued endorsement of the Internal Audit Charter (February 2020).

8.1.2 Provincial Auditor's Annual Audit Plan Approval

- T. Zurowski provided background information regarding the Office of the Provincial Auditor's Annual Audit Plan process for the SHA's integrated audit for the year ended March 31, 2022.
- The following motion was brought forward:

SHA #04-22 [Carried]. Moved by T. Zurowski and seconded by D. Fan that: the Saskatchewan Health Authority approve the Office of the Provincial Auditor's Annual Audit Plan for the SHA's integrated audit for the year ended March 31, 2022.

8.1.3 Designated Assets Annual Approval

- T. Zurowski provided background information on formally designating assets.
- The following motion was brought forward:

SHA #05-22 [Carried]. Moved by T. Zurowski and seconded by G. Zabos, Q.C. that: the Saskatchewan Health Authority designate the following assets as of March 31, 2022:

- Government transfers for tangible capital assets – unspent Ministry of Health and Alberta Health Services capital funding to allow for the renewal and replacement of equipment, buildings, and building service equipment.
- Donations – unspent funds received as donations in the name of specific facilities or programs, however not with external restrictions attached, and
- Canadian Mortgage and Housing Corporation (CMHC) Reserves – replacement reserves maintained as a condition of receiving subsidy assistance from CMHC.

8.2 Quality & Safety Committee (QSC)

- B. Abrametz, QSC Chairperson, provided highlights from the February 15, 2022 QSC meeting.

8.2.1 Safety Charter Annual Approval

- B. Abrametz brought forward the following motion:

SHA #06-22 [Carried]. Moved by B. Abrametz and seconded by D. Fan that: the Saskatchewan Health Authority continues to support the Safety Charter and the document be updated with the new Board Chair and Interim CEO signatures.

8.3 Governance & Human Resources Committee (GHRC)

8.3.1 Governance Charter Bi-Annual Approval

- A. Wiks brought forward following motion on behalf of M. Charlton, GHRC Chairperson:

SHA #07-22 [Carried]. Moved by T. Zurowski and seconded by G. Lavalley that: the Saskatchewan Health Authority approve the Governance Charter.

8.3.2 Interim CEO Accountability Agreement

- A. Wiks brought forward following motion on behalf of M. Charlton, GHRC Chairperson:
- The following motion was brought forward:

SHA #08-22 [Carried]. Moved by D. Fan and seconded by T. Bragg that: the Saskatchewan Health Authority approve the Interim Chief Executive Officer Accountability Agreement.

8.3.3 Request for Proposal Approval

- A. Wiks brought forward following motion on behalf of M. Charlton, GHRC Chairperson:

SHA #09-22 [Carried]. Moved by G. Zabos, Q.C. and seconded by G. Lavalley that: the Saskatchewan Health Authority issue a Letter of Award in response to the Executive Search Firm for Chief Executive Officer (CEO) Recruitment Request for Proposal (RFP-800121421) to Janet Soles and Associates.

8.4 Practitioner Liaison Committee (PLC)

- A. Wiks, PLC Co-chairperson, provided a brief update on the February 10, 2022 PLC meeting.

9.0 Next Meeting Date

- May 27, 2022

10.0 Motion to Adjourn

SHA #10-22 [Carried]. Moved by T. Zurowski that: the public meeting of the Saskatchewan Health Authority be adjourned at 2:18 pm.

11.0 Questions from the Public in Attendance

- Members of the public in attendance were news agency reporters.
- Questions were asked and the Board Chairperson and management responded.