

SASKATCHEWAN HEALTH AUTHORITY PUBLIC BOARD MEETING

DATE OF MEETING: March 7, 2024

TIME: 10:30 am – 11:38 am

LOCATION: Saskatoon City Hospital, Room 1911 (701 Queen Street, Saskatoon) and Webex

Authority Members: Arlene Wiks (Chairperson), Tyler Bragg (Vice-chairperson), Brenda Abrametz (Via Webex), Marilyn Charlton (Via Webex), David Fan, Gillis Lavalley (Via Webex), Rosalena Smith (Via Webex), Gary Zabus, K.C. and Tom Zurowski.

Administrative Staff: Andrew Will (Chief Executive Officer), Derek Miller (Chief Operating Officer), Jim Billington (Vice President, Communications & Community Engagement), Michelle Mula (Vice President, Quality, Safety & Chief Information Officer), Mike Northcott (Chief Human Resources Officer), Kelly Thompson (Vice President, Finance & Chief Financial Officer), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Associate) (Recorder).

Guests: Lorelei Stusek (Executive Director, Financial Planning, Budget & Analytics) and Dr. Jordan Wingate (Deputy Chief Medical Officer).

Regrets: Tracey Smith (Deputy Minister of Health) and Dr. Susan Shaw (Chief Medical Officer).

1. Call to Order

1.1. Welcome Guests

- Chairperson, A. Wiks, called the public meeting of the Saskatchewan Health Authority (SHA) to order at 10:30 am.

1.2. Approval of Agenda

- The following motion was brought forward:

SHA #01-24 [Carried]. Moved by T. Zurowski and seconded by D. Fan that: the Saskatchewan Health Authority Board approve the March 7, 2024, public Board meeting agenda.

1.3. Land Acknowledgement

- A. Wiks provided the Treaty and Land Acknowledgement.

1.4. Vision, Mission & Values

- A. Wiks reviewed the SHA's Vision, Mission, Values and Philosophy of Care.

1.5. Introduction of Board Members and Chief Executive Officer (CEO)

- A. Wiks introduced the Board and CEO.

1.6. Explain Meeting Protocols

- A. Wiks explained the meeting protocols to the members of the public in attendance.

2. Approval of Consent Items

2.1. Previous Meeting Minutes – November 30, 2023

- The following motion was brought forward:

SHA #02-24 [Carried]. Moved by G. Zabus, K.C. and seconded by T. Bragg that: the Saskatchewan Health Authority Board approve the consent items.

3. Conflict of Interest Declaration

- No conflicts of interest were declared.

4. Ethical Decision Making Checklist Reminder

- A. Wiks reminded the Board of the Ethical Decision Making Checklist Reminder.

5. Reports

5.1. Chairperson's Report

- Chairperson, A. Wiks, provided a verbal update on activities since the last Board meeting.

5.2. Chief Executive Officer's (CEO's) Report

- A. Will provided an overview of the CEO report, which included updates on Health Human Resources, Mental Health & Addictions Services, Connected Care, Information & Infrastructure, operations and partnerships.
- The Board asked questions and management responded.

5.3. Chief Medical Officer's (CMO) Report

- Dr. J. Wingate presented the CMO's report on behalf of Dr. S. Shaw. The report included updates on physician recruitment.

6. Committee and Board Member Reports

6.1. Audit, Finance & Risk Committee (AFRC)

- T. Zurowski, AFRC Chairperson, provided highlights from the February 14, 2024, AFRC meeting including updates on financial reporting, Enterprise Risk Management and cybersecurity.

6.1.1. 2024-25 Internal Audit Charter Approval

- T. Zurowski provided background regarding the Internal Audit Charter.
- The following motion was brought forward:

SHA #03-24 [Carried]. Moved by T. Zurowski and seconded by D. Fan that: the Saskatchewan Health Authority Board approves the Internal Audit charter as amended.

6.1.2. Provincial Auditor's Annual Audit Plan Approval

- T. Zurowski gave an overview of the Office of the Provincial Auditor's Annual Audit Plan process for SHA's audit for the year ended March 31, 2024.
- The following motion was brought forward:

SHA #04-24 [Carried]. Moved by T. Zurowski and seconded by T. Bragg that: the Saskatchewan Health Authority Board approve the Office of the Provincial Auditor's Annual Audit Plan for the Saskatchewan Health Authority's integrated audit for the year ended March 31, 2024.

6.1.3. Designated Assets Annual Approval

- T. Zurowski provided background on formally designating assets.
- The following motion was brought forward:

SHA #05-24 [Carried]. Moved by T. Zurowski and seconded by Gary Zabos, K.C. that: the Saskatchewan Health Authority Board designate the following assets as of March 31, 2024:

- *Government transfers for tangible capital assets – unspent Ministry of Health and Alberta Health Services capital funding to allow for the renewal and replacement of equipment, buildings, and building service equipment;*
- *Donations – unspent funds received as donations in the name of specific facilities or programs, however not with external restrictions attached; and*
- *Canadian Mortgage and Housing Corporation Reserves – replacement reserves maintained as a condition of receiving subsidy assistance from CMHC.*

6.1.4. SHA 2024-25 & Notional 2025-26 Capital Expenditure Plans & Three Year Foundation Commitments

- K. Thompson provided background on the Capital planning process.
- L. Stusek presented the 2024-25 Capital Expenditure Plan to the Board. Key highlights included overviews of the plan and 2024-25 major capital projects.
- L. Stusek presented the notional 2025-26 Capital Expenditure Plan.
- L. Stusek provided an overview the Three Year Foundation Capital Expenditure Plan including a break down of equipment funding.
- The following motion was brought forward:

SHA #06-24 [Carried]. Moved by T. Zurowski and seconded by Gary Zabos, K.C. that: the Saskatchewan Health Authority Board approve:

1. the 2024-25 Capital Expenditure plan developed based on prior year's funding levels.
2. the notional 2025-26 Capital Expenditure plan developed based on prior year's funding levels, pending government budget appropriation and approval of planned expenditures.
3. the Three Year Foundation Capital Expenditure plan developed based on foundation intentions.

6.2. Quality & Safety Committee (QSC)

- G. Zabos, K.C. provided an update, on behalf of B. Abrametz, from the February 13, 2024, QSC meeting including updates on the Patient & Family Leadership Council.

Quality of Care

6.2.1. Key Performance Indicators Balanced Score Card

- M. Mula provided an overview on the progress of the Key Performance Indicators.

6.2.2. Safety Charter Annual Approval

- M. Mula provided background regarding the Safety Charter and review process.
- The following motion was brought forward:

SHA #07-24 [Carried]. Moved by G. Zabos, K.C. and seconded by D. Fan that: the Saskatchewan Health Authority Board endorse the Safety Charter.

6.3. Governance & Human Resources Committee (GHRC)

6.3.1. Governance Charter Bi-Annual Approval

- M. Charlton provided background and an overview of the Governance Charter and review process.
- The following motion was brought forward:

SHA #08-24 [Carried]. Moved by M. Charlton and seconded by G. Lavalley that: the Saskatchewan Health Authority Board approve the revisions to the Governance Charter.

7. Next Meeting Dates

- May 30, 2024, Regina.

8. Motion to Adjourn

SHA #09-24 [Carried]. Moved by T. Zurowski that: the public meeting of the Saskatchewan Health Authority Board be adjourned at 11:38 am.

9. Questions from the Public in Attendance

- No questions were asked from attendees who were news agency reporters.