

## ASD Cancellation Policy

The Autism Spectrum Disorders Program cancellation policy is in place to help us achieve the best outcomes for our clients.

- Please give 24 hours' notice if you need to cancel an appointment. Please call: 306-691-2308 and leave a detailed message to let the office know of the upcoming absence. Your clinician will do their best to re-schedule your appointment.
- We understand that unexpected illnesses may arise, please let your clinician know as soon as possible. The child's treatment plan will not be impacted due to illness.
- If you do not show up for your appointment, no make-up appointment will be schedule, you will attend your next booked appointment.
- If you are more than 15 minutes late, your appointment will be cancelled for you.
- If you have three cancellations or missed appointments, within a short period of time, you will receive a letter stating that your therapy services will be transitioned to a consult model until caregiver re-engages with the program.